

**DEPARTMENT OF HEALTH  
Health Professions Quality Assurance Division  
Board of Denture Technology  
Meeting Minutes**

On December 7<sup>th</sup>, 2001 the Board of Denture Technology met at the Wyndham Sea-Tac, Seattle, WA. In accordance with the Open Public Meetings Act, notices were mailed to individuals requesting notification of meetings.

**MEMBERS PRESENT**

Val Charron, Chair  
Michael Gillispie, Vice Chair  
Bruce Anderson  
Janet Drake, Public Member  
George Eckhardt  
Lucy Phillips, Public Member

**STAFF PRESENT**

Kirby Putscher, Program Manager  
Rob Darling, Administrative Assistant

**MEMBERS ABSENT**

Eugene Choy, DDS

**1. CALL TO ORDER**

Chairman Val Charron called the meeting to order at 9:06 a.m..

1.1 Approval of Agenda

The agenda was approved as presented.

1.2 Approval of Minutes

The minutes of the September 1, 2001 Board of Denture Technology meeting were approved without changes.

**2. PROGRAM MANAGEMENT REPORT**

2.1 Board/Commission/Committee Conference Survey for 2002

The survey was presented to the board for their review and completion. This survey is designed in keeping with the DOH/Board/Commission Operating Agreement and to aid the HPQA Policy Office in determining whether it would be beneficial to hold a second conference in the spring. A spring conference was requested at the outcome of work on the Operating Agreement, however the conference scheduled for spring 2001 was cancelled due to lack of participants. Executive directors were asked to poll their boards, commissions and committees, and to submit one survey for from each.

**Following the board's discussion of each survey question, a consolidated response was provided. The public members of the board would like to recommend that a future conference be targeted for the role and participation of public members on health care boards. Each of the public members felt that additional training, as well as an opportunity to interact with other public members, would be beneficial to their participation on the board.**

The completed survey form will be forwarded to the Policy Office.

2.2 Other

No items were discussed.

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**3. CONSENT AGENDA**

**3.1 Department of Health Sentinel**

Copies of the September 13, 2001, October 26, 2001 and November 11, 2001 Department of Health Sentinel were provided to the board for their information.

**4. MEETING DATES**

Ms. Putscher provided a proposed list of meeting dates and locations for the board's consideration and approval. Following a brief discussion, the board agreed to the following meeting dates for 2002. Meetings may be cancelled and/or rescheduled when agenda items do not require action by the board.

February 15, 2002 – Seattle Area  
May 31, 2002 – Olympia Area  
August 23, 2002 – Seattle Area  
November 15, 2002 – Olympia Area

**CLOSED SESSION**

**5. EXAMINATION DEVELOPMENT AND ADMINISTRATION**

The board discussed the October 2001 administration of the denturist examination. Staff provided exam statistics to the board for their information. Following a lengthy discussion regarding the frequency of the denturist examination, a consensus was reached among the board members that, if at all possible, the examination should be offered more than once a year. Dates for the examination will depend on the availability of the facility, number of candidates and budgetary considerations. Deadlines for applications will be set accordingly.

**6. INFORMAL REVIEWS**

Following a review of information provided as a result of informal reviews of the written component of the October 2001 Denturist Examination the results from the October 2001 written examination will be recalculated. Candidates will be notified of the recalculation and their new score.

**OPEN SESSION**

**7. OTHER**

Following a brief discussion, Mr. Charron asked that the following topics be included as agenda items at future board meetings: endorsement requirements, internships and a regional examination.

Bates Technical College is in the process of updating the curriculum for the denturist program offered at their educational institution. The instructor for that program, Ken Kais, DDS, provided the board with copies of the proposed updated curriculum.

**8. ADJOURNMENT**

There being no further business before the board, the meeting was adjourned at 12:00 p.m.

Respectfully submitted,

Approved:

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Rob Darling  
Administrative Assistant

Val Charron, Chair  
Board of Denture Technology